

**Before completing the Practitioner Data Form for Beacon Health Options, Inc. (Beacon), formerly ValueOptions, please review the following criteria required for network practitioners.**

**Note:** These check-off sheets are provided for your convenience. Please use to ensure you meet minimum criteria and verify required materials are included with your completed application packet.

### AVAILABILITY

The following criteria applies to all practitioners serving the Beacon Health Options commercial network:

- Accessible twenty-four (24) hours a day, seven (7) days a week, and agree to make appointments available within the following guidelines:
- |                                |  |
|--------------------------------|--|
| Extreme Emergencies –          | The member must be offered the opportunity to be seen <b>immediately or within 30 minutes.</b>   |
| Emergency –                    | In an emergency situation, a member must be offered the opportunity to be seen within <b>six (6) hours</b> of the call for an appointment. |
| Serious Risk (Urgent) –        | In an urgent situation, a member must be offered the opportunity to be seen <b>within 48 hours</b> of the call for an appointment.         |
| Mild/Moderate Risk (Routine) – | In a routine situation, a member must be offered the opportunity to be seen <b>within 10 business days</b> of a call for an appointment.   |

Please see Provider Handbook, Participating Provider Responsibilities for details – ([www.valueoptions.com](http://www.valueoptions.com))

### PSYCHIATRISTS

- Must possess a Doctor of Medicine (MD) degree or Doctor of Osteopathy (DO) degree from an accredited medical school.
- Board certified in psychiatry as defined by the American Board of Psychiatry and Neurology (ABPN) **OR** the American Osteopathic Board of Psychiatry and Neurology (AOBPN); **OR** completed a three- (3) year psychiatric residency training program approved by the Accreditation Council for Graduate Medical Education (ACGME) or the American Osteopathic Association (AOA).
- Licensed to practice medicine in the state where practice is to occur.
- Must possess a current Drug Enforcement Administration (DEA) Certificate.
- State Controlled Substance Registration Certificate (where applicable).
- Foreign medical school graduates must submit an Educational Commission for Foreign Medical Graduates (ECFMG) Certificate.
- Possess professional liability coverage at minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions. Copy of current face sheet must be included (must indicate applicant as the insured, policy period and coverage amounts and participating in the state's catastrophic loss fund, if applicable).*

### DEVELOPMENTAL BEHAVIORAL PEDIATRICIANS

- Must possess a Doctor of Medicine (MD) degree or Doctor of Osteopathy (DO) degree from an accredited medical school.
- Licensed to practice medicine in the state where practice is to occur.
- Completed a pediatric residency from an Accreditation Council of Graduate Medical Education (ACGME) accredited residency program.
- Completed a two-year accredited Developmental Behavioral Fellowship. Prior to availability of accreditation, documentation of an accepted application to sit for the Sub-Board of Developmental Behavioral Pediatrics or an attestation from the fellowship director that the fellowship was completed and provided developmental behavioral training will be sufficient.
- Board certified in pediatrics as defined by the American Board of Pediatrics (ABP).
- Board certified in Developmental Behavioral Pediatrics by the Sub-Board of Developmental Behavioral Pediatrics within three years of credentialing or within two years of the first available exam, whichever is later.

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- Graduates of foreign medical schools must submit an Educational Commission for Foreign Medical Graduates (ECFMG) certificate.
- Possess professional liability coverage at minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period and coverage amounts and participating in the state's catastrophic loss fund, if applicable**).

#### **ADDICTIONOLOGIST (non-PSYCHIATRIST)**

- Must possess a Doctor of Medicine (MD) degree or Doctor of Osteopathy (DO) degree from an accredited medical school.
- Certified by the American Board of Psychiatry and Neurology (ABPN); OR the American Osteopathic Board of Psychiatry and Neurology (AOBPN) with added qualification in addiction psychiatry, OR completed a three- (3) year residency training program accredited by the Accreditation Council for Graduate Medical Education (ACGME) or the American Osteopathic Association (AOA).
- Certified by the American Society of Addiction Medicine (ASAM) as an addictions specialist.
- Licensed to practice medicine in the state where practice is to occur.
- Must possess a current Drug Enforcement Administration (DEA) Certificate.
- State Controlled Substance Registration Certificate (where applicable).
- Graduates of foreign medical schools must submit an Educational Commission for Foreign Medical Graduates (ECFMG) Certificate.
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

#### **PSYCHOLOGISTS**

- Must possess Doctoral degree (PhD, EdD, PsyD) in clinical psychology or counseling psychology from an accredited college or university **AND** meet one of the following:
  - a. Doctorate was received from a college program on the American Psychological Association (APA) accredited list of counseling psychology or clinical psychology programs **at the time of graduation, OR**
  - b. Completion of a pre-doctoral APA approved clinical internship **at the time of graduation, OR**
  - c. Listed in the National Register of Health Service Providers in Psychology, **OR**
  - d. Be a diplomat with the American Board of Professional Psychology (ABPP) under the clinical psychology or counseling psychology categories.
- Licensed independently as a clinical psychologist at the highest level in the state where practice is to occur.
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

#### **MASTERS LEVEL PSYCHOLOGISTS**

- Must possess a Master's degree in mental health counseling or allied mental health field from an accredited college or university.
- Must be licensed or certified at the highest level of independent practice in the state where practice is to occur. Only acceptable in those states whose clinical experience and exam requirements equal or exceed two (2) years or 2,000 hours of clinical experience or 1,000 hours of clinical contact (face to face) under an approved supervisor as defined by the appropriate state regulatory agency. Must have received at least 150 hours of face to face supervision by an approved supervisor (as defined by the state).
- All eligible providers must have completed a 1-year clinical training program supervised by a clearly designated psychologist who was licensed/certified by the State Board of Examiners at the time the supervision occurred. This clinical training program must include a wide range of clinical experiences and a minimum of 1,500 hours of clinical work with at least 37 hours in direct patient contact, at least 2 hours weekly in individual supervision, and 6 hours weekly in other settings. ...continued...

- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

#### **SOCIAL WORKERS**

- Must possess Master's degree or higher from a graduate school of social work accredited by the Council on Social Work Education (CSWE).
- State licensed or certified to practice at the highest level of independent practice in the state where practice is to occur.
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

#### **ADVANCED PRACTICE NURSE (APN)**

- State licensed to practice as a nurse at the highest level of independent practice in the state where practice is to occur.
- Must possess Master's degree or higher in nursing from an accredited college or university in a program recognized by the National League for Nursing (NLN) or Commission on Collegiate Nursing Education (CCNE), **OR** must meet licensing requirements acceptable by the board to practice at the highest level of independent practice in the state where practice is to occur.
- Current DEA Certificate (if applicable for prescriptive authority).
- Current State Controlled Dangerous Substances (CDS) Registration (if applicable for prescriptive authority).
- Rx Number or Certification issued to the APN in order to provide prescriptive authority (if applicable for prescriptive authority).
- Certified by the American Nurses Credentialing Center (ANCC) as an APN, Board Certified (BC). The certification held must be in one of the following areas:
  - Clinical Specialist in Adult Psychiatric and Mental Health Nursing, or
  - Clinical Specialist in Child and Adolescent Psychiatric & Mental Health Nursing, or
  - Family Psychiatric and Mental Health Nurse Practitioner, or
  - Adult Psychiatric and Mental Health Nurse Practitioner, or
  - Psychiatric and Mental Health Nurse Certification.
- The APN is required to maintain compliance with collaboration/supervision licensing requirements issued by the State(s) where practice is to occur. Where required, the APN must be supervised by a psychiatrist (MD or DO) and submit a copy of the agreement.
- APNs with prescriptive authority must possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

#### **PROFESSIONAL COUNSELORS / MENTAL HEALTH COUNSELORS**

- Must possess Master's degree or higher in a mental health discipline.
- State licensed or certified at the highest level of independent practice in the state where practice is to occur. Only acceptable in those states where clinical experience and exam requirements equal or exceed two (2) years or 2,000 hours of clinical experience or 1,000 hours of direct clinical contact (face-to-face) under an approved supervisor as defined by the appropriate state regulatory agency. Must have received 100 hours of face-to-face supervision by an approved supervisor (as defined by the state) during the first two (2) years of post-graduate direct clinical experience. ...continued...
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

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### **MARRIAGE AND FAMILY COUNSELORS**

- Must possess Master's degree or higher in mental health discipline.
- State licensed or certified at the highest level of independent practice in the state where practice is to occur. Only acceptable in those states whose clinical experience and exam requirements equal or exceed two (2) years or 2,000 hours of clinical experience or 1,000 hours of direct clinical contact (face-to-face) under an approved supervisor as defined by the appropriate state regulatory agency. Must have received 100 hours of face-to-face supervision by an approved supervisor (as defined by the state) during the first two (2) years of post-graduate direct clinical experience.
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

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### **PASTORAL COUNSELORS**

- Must possess Master's degree or higher in mental health discipline.
- Must be licensed in one of the disciplines recognized by Beacon (MD/DO, PSY, SW, RNCS, ARNP, MFT, or LPC) at the highest level of independent practice in the state where the practice is to occur and meet the Beacon credentialing criteria OR must be licensed or certified as a Pastoral Counselor in the state where the practice is to occur.
- Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).

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### **ALCOHOL and DRUG COUNSELORS**

- Must possess Master's degree or higher in mental health discipline OR certification as a clinical supervisor by the Connecticut Certification Board, Inc., prior to October 2, 1998, and meet all requirements for certification as a certified alcohol and drug counselor.
  - State licensed as an alcohol and drug counselor at the highest level of independent practice in the state.
  - Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).
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## Criteria for Specialty Networks Voluntary Participation

### EAP COUNSELORS

- Must be licensed in one of the disciplines recognized by Beacon (MD/DO, PSY, SW, RNCS, ARNP, MFT, or LPC) at the highest level of independent practice in the state where the practice is to occur and meet the Beacon Health Options, formerly ValueOptions, credentialing criteria.
  - Possess professional liability coverage at a minimum level of \$1,000,000 per episode and \$3,000,000 aggregate. *The NCC, in states where the maximum amount of coverage obtainable is less than the limits above, may make exceptions.* Copy of current face sheet must be included (**must indicate applicant as the insured, policy period, coverage amounts and participation in the state's catastrophic loss fund, if applicable**).
  - Must possess knowledge and work experience of EAP Core Technology by:
    - Active status as a Certified Employee Assistance Professional (CEAP); **or**
    - Two (2) years of verifiable experience as an internal EAP counselor and/or as an external EAP consultant to other organizations. Examples of verifiable experience include but are not limited to:
      - Management and/or union representative consultation on the impact of personal problems on performance issues, the appropriate use of constructive confrontation and the role of the EAP.
      - Direct care functions of an EAP practice including assessment and referral, short-term counseling and linkages to treatment and/or community resources.
      - Crisis Intervention including critical incident stress management (CISM) services.
      - Training and experience in organizational dynamics/development, human resource management or industrial social work / psychology.
      - Assessment and identification of drug and alcohol abuse / dependency problems and appropriate treatment interventions.
  - Must possess knowledge and work experience in the assessment and treatment of substance abuse as indicated by:
    - Active status as a Certified Employee Assistance Professional (CEAP) with an acceptable level of experience in the assessment and/or treatment of chemical dependency, **or**
    - Possess one year of experience in a substance abuse treatment facility, **or**
    - Completed a state-level certification acceptable to support eligibility for the National Certified Addiction Counselor (NCAC) credential, **or**
    - Possess International Certified Alcohol and Drug Counselor Certification (ICADC), **or**
    - Possess a minimum of six (6) units of continuing education (CEU's, PDH's etc) in chemical dependency assessment/treatment, **or**
    - Completed three (3) graduate level hours of coursework in chemical dependency.
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### PRACTITIONER RIGHTS:

As a network practitioner, you have the right to:

- review information submitted to support your credentialing application.
- correct erroneous information collected during the credentialing process.
- be informed of the status of your credentialing or recredentialing application.
- be notified of these rights.

All requests for documentation must be submitted in writing. Beacon will not release information obtained through the primary source verification process when Federal or State law prohibits disclosure.

Please visit [www.valueoptions.com](http://www.valueoptions.com) to access the complete Beacon Health Options Provider Handbook.